



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
ISTITUTO DI STUDI SUPERIORI
COLLEGIO SUPERIORE

ALMA MATER STUDIORUM - UNIVERSITY OF BOLOGNA

2020/2021 Academic Year

Call for applications for admission to the Collegio Superiore of Alma Mater Studiorum – University of Bologna from students in the first year of a first-cycle or single-cycle degree programme (I cycle)

(APPLICATION DEADLINE: 15 JUNE at 13:00 - Italian time)

Amendments and/or supplements to the call for applications will be published on the Collegio Superiore's website

This call for applications contains the provisions regulating admission to the Collegio Superiore by students enrolling in the first year of a first-cycle or single-cycle degree programme at Alma Mater Studiorum – University of Bologna in the academic year 2020/2021.

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The university has for some time been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

GENERAL INFORMATION

The **Collegio Superiore**, which was established in order to promote advanced interdisciplinary learning paths, offers excellent interdisciplinary training that supplements the degree programmes of Alma Mater Studiorum – University of Bologna through the provision of extracurricular learning activities.

The Collegio Superiore covers two broad subject areas:

- (A) **Humanities and Economics** including degree programmes in the following principle areas: Economics and Management; Law; Languages and Literatures, Interpreting and Translation; Psychology; Education; Political Sciences; Statistics; Sociology; Humanities
- (B) **Science and Technology** including degree programmes in the following areas: Pharmacy and Biotechnology; Engineering and Architecture; Medicine; Veterinary Medicine; Science; Agriculture; Sports Science.

Since it is impossible to predict the evolution of the COVID-19 health emergency and in order to ensure the continuity of the learning activities, the Collegio Superiore will ensure, where necessary, the delivery of classes both remotely and on site in the first semester of the 2020/2021 academic year.

BENEFITS AND FEES TO BE PAID

The benefits to be paid to admitted students are established each year by the academic bodies, in accordance with the Regulations of the Collegio Superiore. For the 2020/2021 academic year, students admitted to the Collegio Superiore will be exempt from paying tuition fees and will be entitled to a grant that partly covers their meals, accommodation in the halls of residence and any other applicable benefits.

The timetable and conditions for accessing, staying in and leaving the halls of residence are established every year by the bodies of the Institute for Higher Studies.

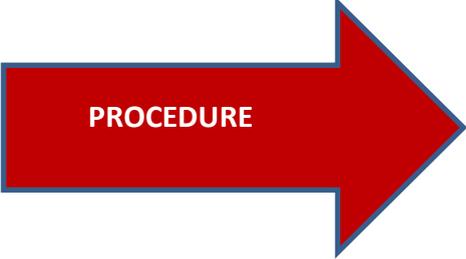
Following enrolment, access to the halls of residence will be possible from the first week in October, the precise date of which will be notified by the Administration Office.

Admitted students must pay the total fee of €157.04, comprising: regional tax (€140.00), stamp duty (€16.00) and insurance premium (€1.04) by the date specified in the calls for applications for admission to the degree programmes and, in all cases, by no later than 29 October 2020 (if paid later than 24 September 2020, interest will apply).

Admitted students will be subject to the Regulations of the Collegio Superiore in effect on the date of completing their enrolment at the Collegio Superiore.

The Regulations of the Collegio Superiore, together with other useful information (accommodation in student halls, learning requirements, the return of benefits in the event of failure to satisfy requirements, contact persons, etc.) can be found on the Collegio Superiore website www.collegio.unibo.it.

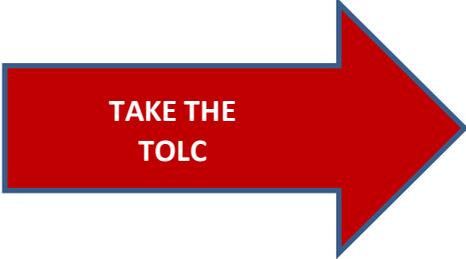
KEY STAGES OF THE ADMISSIONS PROCEDURE



PROCEDURE

The admissions procedure entails:

- a pre-selection test through TOLC-I and/or TOLC-SU
- a written exam
- an oral exam.



TAKE THE TOLC

Register at www.cisiaonline.it and REGISTER for the TOLC-I and/or the TOLC-SU.

The dates and locations of the tests can be found on the website <https://tolc.cisiaonline.it/calendario.php>

PLEASE NOTE:

14 June 2020 is the last date on which it will be possible to take the TOLC-I and/or TOLC-SU.

Remember that once you have taken the TOLC-I or the TOLC-SU, you must register for one or both of the first-cycle calls for application for pre-



REGISTER ON STUDENTI ONLINE

If you do not have a username and password for the University of Bologna, you must go to Studenti Online www.studenti.unibo.it and click on REGISTER



REGISTER FOR THE PRE-SELECTION PROCEDURE FOR ADMISSION TO THE COLLEGIO

Register for one or both of the pre-selection procedures at www.studenti.unibo.it

- go to the section "APPLICATION FOR ADMISSION – Take part in the selection"
- select the course type "Collegio Superiore"
- register for the selection procedure called "Pre-selection procedure for admission to the Collegio Superiore with TOLC-I" or "Pre-selection procedure for admission to the Collegio Superiore with TOLC-SU"



CHECK THE RANKING LISTS

The ranking lists based on the scores obtained in the TOLC-I and TOLC-SU and on the criteria contained in the call for applications will be published on www.studenti.unibo.it on the date indicated in this call for applications



**REGISTER FOR
SELECTION**

If you are ADMITTED to the next stage, register for Selection on www.studenti.unibo.it:

- go to the section “APPLICATION FOR ADMISSION – Take part in the selection”
- select the course type “Collegio Superiore”
- register for the entrance exam “Collegio Superiore: I cycle competition”.



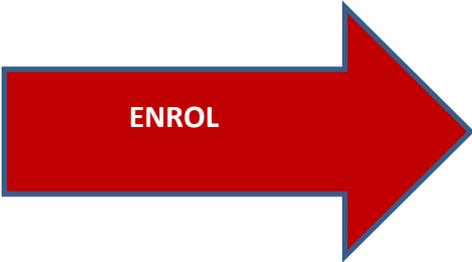
**WRITTEN AND
ORAL EXAMS**

Connect on **13 July 2020** (with your identity document) in order to take the remote written exam following the procedures that will be indicated on the website www.collegio.unibo.it.

Consult the ranking lists for admission to the oral exam published on www.studenti.unibo.it.

If you are admitted to the oral exam, you will be required to take part in an interview held remotely on one of the days indicated in the interview calendar.

Completion of the enrolment application without making payment by



ENROL

If you are SUCCESSFUL in your application, you must ACCEPT the offer of admission to the Collegio Superiore and ENROL on a degree programme at the University of Bologna in accordance with the procedures and deadlines indicated in the call for applications.

IMPORTANT INFORMATION

- ✓ Participation in the pre-selection and selection procedures is mandatory and binding for all candidates who wish to be admitted to the Collegio Superiore. Students interested in admission must follow the procedures indicated in this call for applications.
 - ✓ **CHECK the dates indicated in the call for applications which must be observed.**
The deadlines indicated in this call for applications are peremptory and no exceptions are permitted. You must, therefore, strictly adhere to all the deadlines indicated in the call for applications and summarised in the General Calendar.
 - ✓ **REGULARLY CHECK**
 - the Studenti Online application: www.studenti.unibo.it and the website www.collegio.unibo.it especially during the 15 days prior to the selection tests and on the dates of publication of the ranking lists
 - your Unibo electronic email: nome.cognome@studio.unibo.it at the link www.unibo.it/LaMiaEmail as these are the only means of staying informed on the progress of your application and on the procedures for taking the tests (written exam, oral exam, ranking lists, repêchage times, enrolment, etc.).
 - ✓ **REMEMBER**
 - registering on the CISIA website to take the TOLC-I and TOLC-SU does NOT mean you are registered for pre-selection and the competitive selection procedure
 - in order to register for pre-selection, you must follow the procedure indicated in the Call for applications in section 3 – PRE-SELECTION PARTICIPATION PROCEDURE by accessing www.studenti.unibo.it
 - you must take the TOLC-SU if you wish to apply for places available in the humanities and economics subject areas (A) and the TOLC-I if you wish to apply for places available in the science and technology subjects areas (B)
 - you may take both the TOLC tests
 - if you register for pre-selection without the TOLC-I or TOLC-SU or without having taken them by the deadlines indicated in the call for applications, you will not be placed on the ranking list
 - if you register for pre-selection with a TOLC other than the TOLC-I or TOLC-SU, you will not be placed on the ranking list
 - participation in the call for applications for admission to the Collegio Superiore does not exempt you from following the procedures specified in the calls for applications or notices for admission to your chosen degree programme
 - you are required to enrol by the deadlines set out in the call for applications or the notices for admission to the degree programmes and, in any case, by no later than 29 October 2020, it being understood that students enrolling after the standard deadlines or those established by the call for applications or notices will be charged the relative interest.
 - ✓ If you are a student with special needs or SLD, please see Annex 2 - REQUEST FOR ADAPTATION FOR CANDIDATES WITH SPECIAL NEEDS AND SLD.
 - ✓ If you are a non-EU student resident abroad, please see the rules for admission set out in the call for applications in section 1 - AVAILABLE PLACES and 2 - QUALIFICATIONS REQUIRED FOR ADMISSION.
 - ✓ if you are a non-EU student and/or have a degree qualification obtained abroad, please pay careful attention to the rules set out in the call for applications and the relevant pages of the website www.unibo.it/IscrizioniLaureaTitoloEstero and www.unibo.it/IscrizioniStudentiNonUE.
- The Ministry of Universities and Research (MUR), with the Circular published on the website www.studiare-in-italia.it/studentistranieri/ sets out the procedures for admission of international students to Italian universities.

GENERAL CALENDAR

MACRO-STAGES	STAGES	DATES
PRESELECTION WITH TOLC-I AND TOLC-SU	Registration for TOLC-I and/or TOLC-SU	TOLC-I taken between 1 January 2019 and 14 June 2020 TOLC-SU taken between 1 April 2019 and 14 June 2020
	Registration for pre-selection for the Collegio Superiore	by 15 June 2020 – 1 pm
	Publication of ranking lists	by 22 June 2020 – 1 pm
	Repêchage (selection of next candidates on the list who initially did not qualify to proceed to the next stage)	by 2 July 2020 – 1 pm
SELECTION BASED ON WRITTEN EXAM	Registration of successful candidates for selection procedure	from 22 June 2020 (1 pm) to 29 June 2020 (1 pm)
	Registration of repêchage candidates for the selection procedure	from 2 July 2020 (5 pm) to 6 July 2020 (5 pm)
	Written exam	13 July 2020 – please arrive at 10.30 am
	Publication of the ranking list following the written exam and convocation of candidates admitted to the oral exam	by 21 July 2020 – 5 pm
ORAL EXAM	Oral exams	from 22 to 24 July 2020 – from 9.15 am with candidates called in alphabetical order
	Publication of the final ranking lists	by 27 July 2020 – 5 pm
	Submission of acceptances	from 27 July to 3 August 2020
	Allocation of places to the next candidates on the list	from 27 July 2020 following refusals and non-acceptances
ENROLMENT	Deadline for enrolment on degree programmes for successful candidates	29 October 2020
HALLS OF RESIDENCE	Entrance in halls of residence	from the first week of October 2020

All of the times indicated are understood as referring to Italian time (CET).

SECTION 1 - AVAILABLE PLACES

The Collegio restricts the number of students based on the resources available.

For the 2020/2021 academic year, the following places are available at the Collegio Superiore:

- 9 places in the humanities and economics subject area (A)
- 9 places in the science and technology subject area (B).

If it is not possible to assign all 9 places on the ranking list of one subject area due to an insufficient number of suitable candidates, the Committee may ask the Director of the Collegio Superiore to assign places to candidates from the ranking list of the other subject area, until all 18 places have been assigned.

If it is not possible to assign all 18 places available due to a lack of suitable candidates, the Committee may ask the Director of the Collegio Superiore to add the remaining places to those made available in the call for admissions to the Collegio Superiore for students enrolled for the first year of a second-cycle degree programme (II cycle), assigning them to the most deserving suitable candidates, regardless of subject area. In the event of equal scores (*ex aequo*), priority will be given to the candidate that graduated from another university and, if there is still a tie, preference will be given to the youngest candidate.

SECTION 2 - QUALIFICATIONS REQUIRED FOR ADMISSION

In order to participate in the entrance exam and to subsequently enrol, candidates must:

- 1) be in possession of at least one of the following qualifications:
 - diploma awarded by an upper secondary education institute following five years of study, by high schools specialising in teacher training or art with successful completion of a supplementary year of study. It is possible to register for the entrance exam and to enrol on the degree programme without the secondary school diploma, which must nonetheless be achieved by **28 December 2020**. Failure to do so will invalidate your enrolment at the University of Bologna and result in the loss of student status along with the obligation to pay the tuition fees and return the grant awarded to partially cover meals and study costs. Achievement of the qualification will be subject to further checks.
 - diploma awarded by an upper secondary education institute following five years of study which does not offer a supplementary year. In this case, candidates will be required to satisfy additional learning requirements at the University of Bologna by **31 March 2022**. Failure to satisfy these requirements will result in the loss of student status and the obligation to pay the tuition fees and return the grant awarded to partially cover meals and study costs.
 - degree qualification obtained abroad following twelve years of study, which enables admission to the University and to the chosen degree programme in the country where it was obtained, in accordance with the regulations set out in the MUR Circular for the 2020/21 academic year and published on the website www.studiare-in-italia.it/studentistranieri/. The degree qualification must be obtained by **28 December 2020** otherwise the student's enrolment at the University of Bologna will be invalidated with the resulting loss of student status and the obligation to pay the tuition fees and return the grant awarded to partially cover meals and study costs. More detailed information is available on www.unibo.it/iscrizioniLaureaTitoloEstero. Non-EU candidates or those with foreign qualifications must observe the specific rules set out in the call for applications for admission to the degree programmes.
- 2) enrol for the 2020/21 academic year for the **first time** in the **first year** of a first- or single-cycle

degree programme at the Alma mater Studiorum – University of Bologna.

Participation is not open to candidates who enrolled in previous years on a first- or single-cycle degree programme, candidates that have a degree diploma (awarded after 4-6 years of study) or a first-level higher education diploma in art, music and dance (AFAM), candidates transferring from another degree programme of the University of Bologna or from another university, or those who have withdrawn from their studies.

However, students can participate in the entrance exam if they enrolled for a first- or single-cycle degree programme at another Italian university for the first time in the 2020/21 academic year. Students who are offered admission to the Collegio Superiore and who accept the place must formally withdraw from their studies at the university where they are enrolled and enrol for a first- or single-cycle degree programme at the University of Bologna.

Candidates participating in the entrance exam for admission to the Collegio Superiore must enrol by the deadlines established for all students and, for restricted access degree programmes and those with an entrance exam, must sit and pass the related entrance exams in accordance with the procedures and deadlines envisaged in the calls for applications or the specific notices of the degree programmes and, in all cases, by no later than 29 October 2020, it being understood that students enrolling after the standard deadlines or those established by the call for applications or notices will be charged the relative interest.

SELECTION STAGES

The selection procedure is divided into various stages (pre-selection through TOLC, selection based on a written exam, oral exam) the times and procedures of which are set out in this call for applications. Amendments and/or supplements to the call for applications will be published on the Collegio Superiore's website.

SECTION 3 - PRE-SELECTION PARTICIPATION PROCEDURE

INSTRUCTIONS FOR PARTICIPATION IN THE PRE-SELECTION PROCEDURE WITH TOLC

In order to **participate** in the pre-selection procedure you must:

- a) be in possession of a degree qualification as indicated in section 2 - qualifications required for admission
- b) have taken by **14 June 2020**:
 - the TOLC-SU for candidates for places available in the humanities and economics subject areas (A)
 - the TOLC-I for candidates for places available in the science and technology subject areas (B).You may take both the TOLC tests.

The TOLC tests are organised and managed by CISIA. Information on the TOLC-I and TOLC-SU can be found in ANNEX 1 – TOLC-I and TOLC-SU. Remember that in order to take the TOLC (whether taken at the Bologna site or other sites) you must register on the website www.cisiaonline.it. Only the TOLC-I taken as of **1 January 2019** and the TOLC-SU taken as of **1 April 2019** will be deemed valid.

- c) register for one or both of your chosen pre-selections on www.studenti.unibo.it by the deadline indicated in the General Calendar following the procedure indicated below:

1. **REGISTER ON THE UNIBO WEBSITE:** connect to www.studenti.unibo.it, click on “REGISTER” and fill in the mandatory fields, or you can access the relative page directly using your username and password (foreign students not in possession of an Italian tax code must first access the section “INTERNATIONAL STUDENT REGISTRATION” and follow the instructions to create a username and password). Your username and password will be valid throughout your time at the university and will be required each time you access your personal profile. On initial access, the application will request you to input a personal password.
2. **REGISTER FOR PRE-SELECTION:** go to the section “APPLICATION FOR ADMISSION – Take part in the selection”, select the “Collegio Superiore” course type and register for the selection procedure called “Pre-selection procedure for admission to the Collegio Superiore with TOLC-I” or “Pre-selection procedure for admission to the Collegio Superiore with TOLC-SU”.

REMEMBER

- it is essential to ensure that you enter your details accurately (name, surname, date and place of birth) on www.studenti.unibo.it and on www.cisiaonline.it as this information must coincide in order that your name appears in the ranking list. In the event of any discrepancy, an automatic email will be sent to your university email address (nome.cognome@studio.unibo.it) in order to verify that you have taken the TOLC-I and/or TOLC-SU. **You must regularly check your incoming email, particularly around the times of each deadline. If requested to do so, you must send a copy of the TOLC certificate** to the email address of the Collegio Superiore Administration Office (segreteria.collegio@unibo.it), with the subject line “TOLC CERTIFICATE NOT FOUND” by the strict deadline of **19 June 2020**.

Failure to send the information requested will result in the exclusion of your name from the ranking list.

SECTION 4 - PRE-SELECTION RANKING LISTS WITH TOLC-I AND TOLC-SU

A. CRITERIA FOR DRAWING UP THE RANKING LISTS

For each pre-selection procedure, a ranked list of successful candidates will be drawn up. The first 60 successful candidates listed in descending order based on the scores obtained will be admitted.

The ranking list is drawn up based on the scores obtained in the last TOLC of each type, taken by 14 June 2020 (not including the scores obtained in the English language section) and weighted according to the following criteria:

TOLC-I

<i>Sections</i>	<i>Weight</i>
Mathematics (20 questions)	1
Logic (10 questions)	1
Science (10 questions)	1
Verbal understanding (10 questions)	1

TOLC-SU

<i>Sections</i>	<i>Weight</i>
Reading comprehension and knowledge of the Italian language (30 questions)	1

Knowledge and skills acquired through academic study (10 questions)	1
Logical reasoning (10 questions)	1

The score obtained in each section is displayed at the end of the TOLC test and remains available in your personal profile on www.cisiaonline.it.

In the event of equal scores (*ex aequo*), in each ranking list priority will be given to the **youngest candidate**.

B. WHERE AND WHEN THE RANKING LISTS ARE PUBLISHED

The ranking list for each specific TOLC test will be published on www.studenti.unibo.it in the application for admission section. This publication is the only authorised means by which the outcome of the selection procedures is published. The dates of publication of the ranking lists are set out in the General Calendar.

C. RANKING LIST RESULTS

Following the pre-selection procedure you may be classified as:

1. **SUCCESSFUL:** you are ranked among the first 60 candidates that are eligible to proceed to the “selection procedure with a written exam” stage (see section 5).
You must register for this stage strictly between **22 June 2020, 1 pm** and **29 June 2020, 1 pm**.
2. **SUITABLE:** you are ranked below the first 60 candidates and may proceed to the “selection procedure with a written exam” stage only in the event that it becomes necessary to fill places with candidates from further down the list. In this case, an email will be sent by **2 July 2020 – 5 pm** from the Collegio Superiore administration office to your university email address and you will be able to register for this stage by the preemptory deadline of **6 July 2020 – 5 pm**.

REMEMBER

- if you participate in both pre-selection procedures with TOLC-I and TOLC-SU and you are ranked as successful in both lists, you will compete for the available places in the subject area related to the TOLC in which you achieved the highest score
- the score obtained in the TOLC will not be taken into account in the final ranking list of the competitive selection procedure.

SECTION 5 - SELECTION PROCEDURE WITH A WRITTEN EXAM

If you are admitted to the “selection procedure with a written exam” stage, you must register for the selection procedure on www.studenti.unibo.it by the deadlines indicated in the General Calendar, following the instructions below:

1. click on “APPLICATION FOR ADMISSION – Take part in the selection”, choose the “Collegio superiore” course type, select the selection procedure named “Collegio Superiore: I Cycle Competition” and complete the registration procedure
2. fill in all required fields of the “Declarations” form contained in the on-line application

3. if necessary, attach the “Request to adapt the procedure for candidates with special needs” form (see Annex 2 to this call for applications for further details).

The self-certified facts will be checked. Please note that misleading and false declarations are punishable pursuant to the Italian Criminal Code and related special laws and will result in exclusion from the selection procedure or, in the event of admission, in the loss of student status.

Registration for the selection procedure is free of charge.

When registering for the exam, you will be required to provide the details of a valid identity document.

Only candidates that have registered for the selection procedure in accordance with the instructions and deadlines indicated above will be permitted to take the entrance exam.

Candidates can obtain assistance and guidance on how to complete the on-line application to register for the entrance exam by calling the Studenti Online Help Desk on +39.051.20.80301, or sending an e-mail to help.studentionline@unibo.it.

SECTION 6 - WRITTEN AND ORAL EXAM PROCEDURES

The written exam will take place on **13 July 2020** starting at **10:30 am** and will be conducted remotely using tools that can ensure publicity of the exam sessions and identification of the candidates.

The manner in which the written exam is to be taken and the procedures for remote participation will be subsequently defined and published on the Collegio Superiore website (www.collegio.unibo.it) at least 15 days prior to the written exam.

The date may be subject to change due to circumstances unforeseeable at the time of publishing this call for applications. In this case, the relative information will be promptly sent via email to your university email address and published on the Collegio Superiore website.

An examination board, appointed specifically by the Rector and comprising teachers and researchers at Alma Mater Studiorum – University of Bologna and a reasonable number of deputies, supported by technical and administrative staff, will ensure that the entrance exam is properly conducted.

You will need to have a computer with a webcam (or another suitable device) connected to the Internet and the best bandwidth available.

Candidates that do not connect or who cannot be located on the date and at the time of the exam or who are unable to produce a valid identity document pursuant to Presidential Decree 445/2000¹, will be deemed to have withdrawn from taking part in the exam and, therefore, in the selection procedure, whatever the reason.

The Committee will check the identity of each candidate, comparing the personal data contained in the identity document with that communicated by the candidate when registering for the selection procedure. Candidates are therefore reminded that it would be best to bring the same identity document used when registering for the selection procedure.

¹A valid document is defined as an identity card or other equivalent document pursuant to Presidential Decree 445/2000: passport, driving licence, nautical licence, pension book, licence to install and maintain heating installations, firearms licence, identity badges bearing a photograph and stamp or equivalent marking, issued by a State administration. Documents that are less than one year out of date will be accepted as valid.

During the exam, candidates will not be permitted to communicate either verbally or in writing or via any other means with other persons, with the exception of the exam invigilators and the Examination Board. Furthermore, candidates will not be permitted to consult materials such as dictionaries, notes, publications, manuals, scholastic texts and consultative materials, under penalty of being excluded from the exam.

Unless otherwise indicated, candidates are forbidden from using or having about their person calculators, mobile phones, smartphones, PDAs, smartwatches and any other tool able to store information or transmit data, with the exception of the tools necessary to sit the exam. Candidates who fail to abide by this rule will be excluded from the competition. Candidates may not abandon their desk for any reason during the exam.

Invigilators will be present tasked with ensuring compliance with the above rules.

PLEASE NOTE:

the selection procedure will go ahead even if the number of candidates registered for the various stages indicated in the General Calendar is less than or equal to the number of places available. Likewise, the selection procedure will go ahead even if the number of candidates present on the day of the exam is less than or equal to the number of places available.

The **written exam**, which is the same for all candidates, entails:

- writing 2 short essays (max. 3000 characters each, including spaces) on a humanities-economics topic and on a science-technology topic
- answering 7 open questions (max. 1000 characters each, including spaces) on topics related to general culture, science, literature, politics-institutions and law-economics.

Candidates will have a total of **3 hours** to complete the exam. Candidates who have requested adaptations as provided for in Annex 2 to this call for applications will be allotted extra time.

The **oral exam** will take place on the date indicated in the interview calendar. The **oral exam** will consist in an interview **lasting around 30 minutes** intended to verify the broad and high-level cultural preparation of the candidate and will assess possession of the attitudes needed to study at the Collegio Superiore.

The exam will be conducted remotely using tools that can ensure publicity of the exam sessions and identification of the candidates. The manner in which oral exam is to be taken and the procedures for remote participation will be subsequently defined and published on the Collegio Superiore website (www.collegio.unibo.it) at least 15 days prior to the exam.

You will need to have a computer with a webcam (or another suitable device) connected to the Internet and the best bandwidth available.

Candidates that do not connect or who cannot be located on the date and at the time of the interview or who are unable to produce a valid identity document pursuant to Presidential Decree 445/2000, will be deemed to have withdrawn from taking part in the interview and, therefore, in the selection procedure, whatever the reason.

The Committee will check the identity of each candidate, comparing the personal data contained in the identity document with that communicated by the candidate when registering for the selection procedure. Candidates are therefore reminded that it would be best to bring the same identity document used when registering for the exam.

SECTION 7 - RANKINGS FOR THE WRITTEN EXAM AND FINAL RANKINGS

The ranking lists in the written exam will be drawn up in the order established based on the points assigned and the respective subject area based on the TOLC taken (see section 3).

The answers given in the written exam will be assessed based on the following criteria:
the overall score assigned to each candidate for the written exam will be out of 100 overall points and based on the quality, completeness, accuracy and logic of the arguments made, the solidity and depth of the cultural references included, and the originality of the solutions given.

Candidates will be admitted to the oral exam if they obtain a score of at least 70/100, which will be assigned with reference to the quality, completeness, accuracy and logic of the arguments made, the solidity and depth of the cultural references included, and the originality of the solutions given.

Admission to the oral exam will be open to the first 20 candidates on the two ranking lists, subdivided by the area of reference, and any *ex aequo* candidates.

The ranking lists for the written exam, together with the timetable for the interviews with candidates admitted to the oral exam, who will be called in alphabetical order, will be published on the Studenti Online website (www.studenti.unibo.it - Details of the application) by **5 pm** on **21 July 2020**, which will represent valid notification for all legal intents and purposes.

The score assigned for the **oral exam** will be out of 100 and based on the same criteria used for assessing the written exam.

Candidates who obtain a score of at least **80/100** will be deemed to have passed the exam.

The Examination Board, based on the average scores obtained by the suitable candidates in the written and oral exams, will compile two separate ranking lists based on merit, one for the humanities and economics subject area, and one for science and technology subject area.

The first **9** suitable candidates on each ranking list will be declared as successful.

The ranking list is compiled based exclusively on merit with reference to all participants until the available places have been allocated.

Ex aequo distinction: in the event of equal scores, priority will be given to the candidate that obtained the highest score in the written exam and, if there is still a tie, preference will be given to the youngest candidate.

The final rankings will be approved by Decree of the Director of the Collegio Superiore and published on Studenti Online (www.studenti.unibo.it) in the entrance exam details section by **5 pm** on **27 July 2020**.

Publication of the rankings on Studenti Online is the only authorised means by which the results of the exams will be published.

SECTION 8 - ACCEPTANCE AND ENROLMENT

A. WHEN TO ACCEPT

If you are ranked among the successful candidates, you must present or send your acceptance confirmation, using the University email address (studio.unibo.it), to the following email address: segreteria.collegio@unibo.it (Collegio Superiore of the Alma Mater Studiorum – University of Bologna) by the deadlines indicated in the General Calendar. Said deadlines are mandatory and must be observed.

B. WHEN TO ENROL

If you are successful, you must enrol on a first- or single-cycle degree programme at the Alma Mater Studiorum – University of Bologna by and no later than **29 October 2020**. Failure to do will mean you will not be admitted to the Collegio.

Students who do not comply with the above obligations and deadlines will be deemed to have implicitly withdrawn, regardless of any excuses for the omissions or delays.

If any successful candidates decide not to accept the places offered, said places will be offered to the next candidates on the ranking list.

The repêchage procedure is followed to identify a number of candidates equal to the number of places not taken up after the enrolments. Places are offered in accordance with the order in which the candidates are ranked and the timings indicated in the General Calendar. As the rankings are reviewed, suitable eligible candidates will receive an e-mail at the address indicated in the registration phase and must present or send, within 3 days, their acceptance confirmation, using the University email (studio.unibo.it), to the following address: segreteria.collegio@unibo.it (Collegio Superiore of Alma Mater Studiorum – University of Bologna).

In any case, students must be enrolled by **29 October 2020**.

Students who do not comply with the above obligations and deadlines will be deemed to have implicitly withdrawn, regardless of any excuses for the omissions or delays.

In the event that any successful candidate does not accept their place, it will be assigned to the next candidates on the ranking list.

SECTION 9 - FINAL NOTES AND CONTACT DETAILS

A. FINAL NOTES

Any notices concerning this call for applications, changes to the registration procedures or the closure of the administrative offices of the Collegio Superiore will be published on the Collegio Superiore website www.collegio.unibo.it.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

Any appeal against the provision may be submitted to the competent Regional Administrative Court within 60 days of the publication of the call for applications.

The Manager of the administrative procedure is the Operational Manager of the Institute for Higher Studies: Lucia Gunella.

B. OFFICE CLOSURES

1 June	national bank holiday
from 4 to 31 August 2020	summer closure

Any further unplanned closures will be published on the website of the Collegio Superiore (www.collegio.unibo.it).

C. CONTACTS

For information on the **call for applications** and other administrative information concerning the **Collegio Superiore** (e.g. deadlines, access procedures, participation confirmation, requirements, accommodation etc.), please contact the **Student Administration Office of the Collegio Superiore** by writing to segreteria.collegio@unibo.it (via Marsala 26 – 40126 Bologna (BO) fax +39.051.2086257). More information on how to contact the Administration Office can be found on the website www.collegio.unibo.it.

For any **IT-related queries** (e.g. login details, data entry, use of/issues with an application, technical difficulties, etc.), please contact the **Studenti Online Help Desk** on 051. 20.80301 or by sending an email to help.studentionline@unibo.it.

For **administrative information and queries regarding the degree programmes** (e.g. deadlines, enrolment procedures, calls for applications, TOLC, requirements etc.), please contact the Student Administration Office concerned (www.unibo.it/SegreteriaStudenti).

Information about student fees and late-payment charges can be found on the University portal on the web page www.unibo.it/Tasse.

For information on the **regional tax** and possible reimbursements, please see the ERGO website (www.er-go.it).

Information for **candidates with special needs or SLD** can be found in Annex 2 on the website www.studentidisabili.unibo.it/ or by contacting the Service for Students with Special Needs and SLD (Via Belle Arti 42 – 40126 Bologna), tel. 3665772027 or 3397344468, or by sending an e-mail to abis.adattamentiammissione@unibo.it.

This call for applications is issued with a Decree of the Director of the Collegio Superior (Ref. no. 567/2020 - Prot. no. 95940 of 13.05.2020).

DIRECTOR OF THE COLLEGIO SUPERIORE
Professor Beatrice Fraboni

ANNEX 1 - TOLC-I AND TOLC-SU

WHAT IS THE TOLC?

The CISIA Online Test (TOLC) is an orientation tool for the assessment of initial abilities, available on a computerised platform and managed by the Consortium of Inter-University Integrated Access Systems (CISIA). It is an individual test, different for each student and consists of questions that are automatically and randomly selected from the CISIA TOLC database by a software developed and managed by CISIA. All generated TOLCs of the same type are of the same level of difficulty. The CISIA TOLC database contains the questions used in the test and is protected and validated by scientific committees set up for this purpose by the CISIA.

TOLC-I consists of 50 questions (20 maths questions, 10 logical reasoning questions, 10 science questions, 10 verbal understanding questions) and has a duration of 1 hour 50 minutes.

The **TOLC-SU** consists of 50 questions (30 questions on reading comprehension and knowledge of the Italian language, 10 questions on knowledge and skills gained through academic study and 10 questions on logical reasoning) and has a duration of 1 hour and 40 minutes.

The tests also include an English section consisting of 30 questions and 15 minutes of additional test time, the results of which neither affect assessment for the call for applications nor substitute any eventual language testing in degree programme admission requirements. This section is a self-evaluation opportunity for students and renders the test more compatible at the national level with other universities.

The results of the test, with the exception of the English language assessment section, are calculated as follows:

correct answer	1 point
incorrect answer	0.25 points
answer not given	0 points

The score for each section will be weighted based on the criteria indicated in section 4 - PRE-SELECTION RANKING LISTS WITH TOLC-I AND TOLC-SU.

HOW TO REGISTER FOR THE TOLC-I AND TOLC-SU

Register for the TOLC-I or the TOLC-SU online at www.cisiaonline.it, select “TOLC” and register for the TOLC-I or the TOLC-SU.

REMEMBER

- both the TOLC-I and the TOLC-SU are valid for the purposes of this call for applications
- registration for each type of TOLC costs 30.00 euros
- the dates of the TOLC are shown on the website www.cisiaonline.it.
- you must register for the TOLC by the deadlines indicated by the CISIA. You can find all the relative information on the website www.cisiaonline.it
- for the pre-selection purposes of this call for applications, only the outcome of the last TOLC-I and/or TOLC-SU taken by 14 June 2020 will be considered
- if you need a TOLC certificate, you can request one directly through the website www.cisiaonline.it
- only the TOLC-I taken between 1 January 2019 and 14 June 2020 and the TOLC-SU taken between 1 April 2019 and 14 June 2020 will be deemed valid
- you can find all the information on registration and the TOLC timetable on the CISIA website www.cisiaonline.it. The web page www.unibo.it/TOLC contains general information on the use of the TOLC at the University of Bologna.

ANNEX 2 - ADAPTATION REQUEST FOR CANDIDATES WITH SPECIAL NEEDS AND SPECIFIC LEARNING DISABILITIES (SLD)

There are two different procedures for students with special needs or specific learning disabilities (SLD) who intend to submit a request for adaptations for the exam:

1. for participation in the PRE-SELECTION procedure with TOLC
2. for participation in the Collegio Superiore SELECTION procedure with a written (and potentially oral) exam.

1. Request for adaptations for the pre-selection procedure with TOLC

If you are a student with special needs or learning disabilities, and want to request adaptations to be made for the TOLC test, you must select this option when registering in the TOLC section of the CISIA website (www.cisiaonline.it). In the email confirming your registration, you will find a link to a form where you must specify the facility where you will take the TOLC, your special needs or learning disabilities, the type of support required and an area where you can upload the necessary documents. This documentation will be immediately sent to the relevant university offices where the test will take place and arrangements will be made so that you can take the test in the best possible conditions.

For candidates who wish to take the TOLC at the University of Bologna

Adaptations may comprise:

- extra time (+30% for candidates with SLD, SEN, disorders or other forms of disability; +50% for candidates with legal disability and/or handicaps pursuant to Law 104)
- necessary aids (tools for reading the text, non-scientific calculator, other).

Adaptations may be requested only by candidates in possession of the following:

- diagnosis of Specific Learning Disabilities (SLD), pursuant to Law 170/2010, given by the Italian National Health Service, a registered private centre or a private specialist, accompanied by a document of conformity issued by the Italian National Health Service. The documentation must not be more than three years old or prepared after the age of 18 is reached.

Given the current emergency health situation which has resulted in a reduction of the activities of the Italian National Health Service clinics, requests by candidates diagnosed with SLD pursuant to Law 170/2010 will be admitted even if the certificate is not recent, with the proviso that said candidates will be required to obtain the necessary documentation as soon as normal Italian NHS activities are resumed.

- certificate of handicap pursuant to **Law 104/92**
- certificate of **legal disability**
- documentation confirming a disorder that may result in an inability to learn, even if only temporarily (e.g. health conditions that may give rise to certain special needs when taking the test)
- documentation confirming a special educational need or disability that affects learning.

Candidates with special needs or SLD resident in foreign countries, who intend to request adaptation, must present the certification confirming their disability or SLD issued in their country of residence, accompanied by an official translation into Italian or English.

The University Bodies responsible for examining the above certificates will check that the foreign documentation confirms a specific learning disability or disorder recognised under Italian regulations.

The documentation will be assessed by the Service for Students with Special Needs and SLD to ensure the relative requirements are met. The outcome of the assessment will be communicated by the office via an email sent to the address indicated by the candidates when registering on the CISIA website, which the candidates must regularly check. If the documentation is incomplete or hard to read, an email may be sent to request further information which must be provided by the mandatory deadlines specified in said communication.

Once it is recognised that a candidate requires adaptations, said recognition will be valid for all registrations to take a TOLC at the University of Bologna.

Clarification about the procedures for requesting adaptations can be obtained by contacting the Service for Students with Special Needs and SLD in the following manner: by e-mail: abis.adattamentiammissione@unibo.it, or by phone: 3665772027 o 3397344468.

2. Request for adaptations for the Collegio Superiore selection procedure with a written (and potentially oral) exam.

Candidates with special needs or SLD who have passed the PRE-SELECTION stage and require adaptations for the Collegio Superiore SELECTION stage (written and oral exam) must submit the relative request by the SELECTION REGISTRATION deadline.

The procedure for requesting adaptations is as follows:

- a) **log on to Studenti Online** (<https://studenti.unibo.it/sol/welcome.htm>), click on “APPLICATION FOR ADMISSION – Take part in the selection”, select the “Collegio superiore” course type
- b) register for the selection named “Collegio Superiore: I cycle competition”
- c) fill in the **Adaptation request form**, which can be downloaded from the above website (in the section on the procedures for registering for the entrance exam), save it in PDF format and attach it in the relevant section.

Adaptations may comprise:

- extra time (+30% for candidates with SLD, SEN, disorders; +50% for candidates with legal disability and/or handicaps pursuant to Law 104)
- use of aids such as tools to help with reading the text, non-scientific calculator etc. The complete list of possible adaptations is provided on the form.

If the adaptation requested cannot be guaranteed for organisational reasons and/or due to mandatory instructions, an alternative of equivalent compensatory value will be found.

d) Attach the necessary **specialist documentation**:

- diagnosis of Specific Learning Disabilities (**SLD**) pursuant to Law 170/2010, prepared by the Italian National Health Service, a registered private centre or a private specialist, accompanied by a document of conformity issued by the Italian National Health Service. The documentation must not be more than three years old or prepared after the age of 18 is reached.

Given the current emergency health situation which has resulted in a reduction of the activities of the Italian National Health Service clinics, requests by candidates diagnosed with SLD pursuant to Law 170/2010 will be admitted even if the certificate is not recent, with the proviso that said candidates will be required to obtain the necessary documentation as soon as normal Italian NHS activities are resumed.

- certificate of handicap pursuant to **Law 104/92**
- certificate of **legal disability**
- documentation confirming a disorder that may result in an inability to learn, even if only temporarily (e.g. health conditions that may give rise to certain special needs when taking the test)
- other documentation confirming a special educational need that affects learning.

(N.B. If both the Certificate pursuant to Law 104 and other medical documentation is held, it is important to present both).

Candidates with special needs or SLD resident in foreign countries who intend to request adaptation must submit certification confirming their disability or SLD issued in their country of residence, accompanied by an official translation into Italian or English.

The University Bodies responsible for examining the above certificates will check that the foreign documentation confirms a specific learning disability or disorder recognised under Italian regulations.

PLEASE NOTE: BEFORE CLOSING THE APPLICATION TO REGISTER FOR THE SELECTION PROCEDURE, CHECK THAT THE ABOVE REQUEST FORM AND HEALTH DOCUMENTATION IS ATTACHED.

The documentation will be examined by the Service for Students with Special Needs and SLD to verify that the request for adaptation is consistent with the documentation presented. If the documentation is incomplete or hard to read, supplementary details will be requested by e-mail sent to the university e-mail address nome.cognome@studio.unibo.it, which must be provided by the mandatory deadlines specified in the communication.

It will not be possible to make the required adaptations for candidates who do not submit the request or who do not send the required supplementary documentation by the deadlines indicated in the call for applications.

The adaptations allowed will be notified to the applicant by the Collegio Superiore's Student Administration Office (segreteria.collegio@unibo.it).

Clarification on the procedures for requesting adaptations can be obtained by contacting the Service for Students with Special Needs and SLD in the following manner: by e-mail: E-mail: abis.adattamentiammissione@unibo.it, or by phone on 3665772027 or 3397344468.